



# PARENT HANDBOOK

Inspire Nurture Challenge



# Headteacher's Welcome

Hello and welcome to our Parent Handbook. We hope you are able to find all the information you might need here but if you have any further queries, please visit our school website or contact the school office where we'd be happy to help.

We are a wonderful one-form entry school with a nursery based in the heart of Shepherd's Bush, West London.

At Greenside, we proudly inspire, nurture and challenge our pupils through an innovative learning model of food, film and fun. Our rich, diverse curriculum enables our pupils to express themselves as creative, independent and resilient learners.

Our aim is for all of our pupils to be 'World Ready' and 'Test Ready' throughout their time with us. This is achieved through experiential, hands-on learning, where pupils are given opportunities to develop, grow and deepen their knowledge and understanding of the world. We are dedicated to ensuring that we educate our pupils to understand that we are all change-makers and that the power to shape the future belongs not only to the few, but to us all.

Greenside holds the honour of being an Apple Distinguished School, a recognition it has earned for effectively integrating technology to support children in an ever-changing world. Art is also a focus at Greenside, and we take pride in our continuous recognition of the Artsmark Platinum status.

In addition to this, we achieved the notable distinction of winning the London's Sustainable School of the Year award in 2022, showcasing our commitment to educating pupils about sustainability. The importance of sustainability is imparted to Greenside pupils, and our school gardens flourish with home-grown vegetables and fruits. These produced items find their way into our vegetarian school lunches, often with pupil involvement in the preparation process. We are also particularly proud of our Greenside Micro Bakery, in which pupils prepare bread to share with the wider community.

We encourage you to attend our parents' coffee mornings, workshops and support our Friends of Greenside PTA or volunteer to work with the children if you are available to do so. The team and I very much look forward to welcoming you to our happy school.

**Philippa Saving**

**Headteacher**



## About Us

Situated in West London, our site has a unique and rich history. We have two key buildings: the main building and a cottage.

Our main building is a Grade II\* listed structure, one of two primary schools designed in 1949 by architect Erno Goldfinger (1902–1987), a pivotal figure in the British Modernist Movement. Opened in 1952 and originally named Westville Road School, it was renamed Greenside School in 1987, the same year Goldfinger passed away. The building's listing is due to the exquisite mural in the entrance foyer, crafted by architectural artist and urban theorist Gordon Cullen (1914–1994).

Built after the Second World War, the school was inspired by the optimistic spirit of the 1951 Festival of Britain. It occupies the site of a Victorian Board School built in 1886, which provided affordable education to 1,200 children. The original school was bombed in 1944 after the children had been evacuated. Post-war, the London County Council planned temporary schools using Ministry of Works huts, but Goldfinger proposed a more durable alternative: a precast reinforced concrete frame with brick infill. His design was accepted partly because it included a covered corridor connecting the main hall to the school.

The mural by Gordon Cullen in our entrance foyer showcases Goldfinger's commitment to creating an inspiring learning environment. During the war, Goldfinger collaborated with Cullen on exhibitions for the troops covering topics like 'Food', 'Cinema', 'The Eastern Front', and 'Planning Your Home'. He later commissioned Cullen to create a mural for the school, featuring themes such as Invention, History, The Sea, Geography, The Solar System, and Nature. Completed in 1953, Cullen's mural is characterized by simplified yet stimulating detail found in factual books of the era, notably the Puffin Picture Books series. After being hidden for many years, we unveiled the restored mural in 2014, thanks to the Friends of the Greenside Mural. It continues to inspire our pupils. In the summer of 2023, we renovated the original caretaker's cottage, which now serves as the entrance to the school.

# Welcome to the Elliot Foundation

The Elliot Foundation Academies Trust (TEFAT) is a successful charitable multi-academy trust specializing in primary academies. We impact the lives of over 14,000 children in more than 30 schools across three different regions: the West Midlands, East Anglia, and London (where our Head Office is based). Over the last ten years, we have created a thriving and diverse family of schools committed to improving outcomes for all children. Our organization is resourced by people who are passionate about making a difference, fostering a relentlessly positive and ambitious environment. We are committed to equipping children with the knowledge, skills, and behaviors necessary to succeed in learning and life. Our goal is to nurture all our children to become active and responsible citizens in their respective communities. Curricula across our schools differ, and we resist a one-size-fits-all approach.

## Our Values and Ethos

The Elliot Foundation and Greenside lives by our values. We're transparent, open, and kind, and we aim to make a difference to the lives of each one of our pupils.



Forgive



Be open



Be kind



Be safe



Children first



Make a difference

## Our Greenside World Ready skills and values are:

### Our World Ready Skills

- ★ Independence
- ★ Organisation
- ★ Resilience
- ★ Reflection
- ★ Working Together

### Our World Ready Values

- ★ To be kind
- ★ To be respectful
- ★ To be safe
- ★ To make a difference
- ★ To forgive

## **British Values**

Greenside is a vibrant, multi-cultural and multi-faith school where our school values underpin the fundamental principles expected in British society. These include: democracy, the rule of law, individual liberty, and mutual respect for and tolerance of those with different faiths and beliefs. The Department of Education mandates that schools actively promote these British values, a requirement we fulfill through various initiatives. Our goal is to inspire our pupils to make a positive contribution to their community, both now and in the future. Our belief in being 'World Ready' encompasses the entire school community and reflects our commitment to an inclusive culture rooted in mutual respect.

### **Democracy**

At Greenside, children have numerous opportunities to voice their opinions through assemblies, class discussions, questionnaires, and the School Council. The Council drives changes like shaping policies, organising charity events, and improving daily operations. Members are elected by their peers and gather feedback to share after meetings. Beyond the Council, pupils can become Head Girl and Boy, Green Leaders, or House Captains, roles that foster leadership and community involvement. Head pupils lead by example promoting school spirit. Green Leaders focus on sustainability projects and educate peers on environmental issues. House Captains organise inter-house competitions, promoting teamwork and school pride. These roles support pupils' personal growth and create an inclusive environment where every voice matters.

### **The Rule of Law**

The significance of laws, whether governing the classroom, the school, or the nation, is consistently emphasised throughout our school. Pupils understand the expectations set by our school rules, which are inspired by our 'World Ready' values and skills. They learn why certain behaviors are sanctioned and grasp the importance and rationale behind laws that govern and protect us. Pupils are educated about the responsibilities that come with these laws and the repercussions of breaking them, emphasising the value of honesty in upholding societal trust and integrity. Regular visits from authorities such as the Police and Fire Service further underscore these principles.

## **Individual Liberty**

Within our school, pupils are actively encouraged to exercise autonomy in a nurturing and supportive environment, embodying the core British value of individual liberty. Individual Liberty is the right to believe, act, and express oneself freely. We provide structured guidance and boundaries to ensure pupils can make informed choices safely. Pupils are equipped with knowledge of their rights and personal freedoms, learning how to exercise them responsibly. This is reinforced through dedicated lessons on Online Safety and within our comprehensive Personal, Social, Health and Economic (PSHE) curriculum, which follows the Jigsaw scheme of work. This holistic framework ensures that pupils develop not only academically, but also emotionally and socially, empowering them to make informed decisions about their academic challenges and personal conduct, both within and outside of school.

## **Mutual Respect**

At Greenside, mutual respect is not only a fundamental value but also a cornerstone of British culture, shaping our community's ethos and interactions. We maintain a clear expectation that every member of our community treats one another with politeness and respect. Children understand that their actions can impact both their rights and those of others. They are guided to reflect on their choices and take responsibility for making amends when needed. Our staff, who themselves come from diverse backgrounds, contribute to this rich tapestry of cultures and experiences. Many of our families also have diverse cultural backgrounds, extending beyond Britain. We honour this diversity through Cultural Fortnight, Refugee Week, Black History Month, and other curriculum enrichment events. Additionally, we celebrate contemporary British occasions such as World Book Day, Anti-Bullying Week, International Women's Day, and other culturally significant events, fostering a well-rounded appreciation for the multicultural fabric of Britain today.

## **Tolerance of those of Different Faiths and Beliefs**

Greenside celebrates its diverse community with a multitude of faiths represented among our school community. While we do not advocate for any single religion, we honour and respect the rights of all community members to observe their own faith traditions. We commemorate key religious celebrations in assemblies and school performances, fostering understanding and inclusivity. Our educational approach includes utilising the local community as a resource for learning about different faith groups, such as visits to temples, churches, and mosques. At Greenside, we promote tolerance of those of different faiths and beliefs, ensuring our assemblies and activities embrace diversity and mutual respect.

# Our Curriculum

At Greenside, the National Curriculum serves as the foundation of our approach. Rooted in the principles of academic rigor and holistic development, our curriculum encompasses core subjects like English, mathematics, and science, alongside foundation subjects such as history, geography, art and design, music, physical education, computing, and languages. These subjects are integral to nurturing creativity, cultural awareness, and physical well-being among our pupils.

## Inspiration through Innovation

At Greenside, we proudly inspire, nurture, and challenge our pupils through an innovative learning model of food, film, and fun. Our rich, diverse curriculum enables our pupils to express themselves as creative, independent, and resilient learners.

## Green Curriculum at the Heart

Our Green Curriculum is central to Greenside, instilling environmental consciousness and sustainability practices in every aspect of school life. From recycling initiatives to outdoor learning experiences, we emphasise the importance of caring for our planet and preparing pupils to become responsible global citizens. We promote learning experiences linked to food and nature within all aspects of our curriculum. Our Green Curriculum makes learning about the natural world more than a single subject specific lesson a week, or an opt-in extra curricular offering - it is integrated into everything. By fostering a sense of environmental stewardship from an early age, our school is sowing the seeds of a more sustainable and conscientious community for years to come.

## English Through Books and Films

English learning at Greenside is uniquely enriched through the lens of literature and film. By exploring both classic and contemporary works of literature, as well as cinematic adaptations, pupils gain a deeper appreciation for storytelling, language, and cultural diversity. This interdisciplinary approach fosters critical thinking and analytical skills while enhancing pupils' ability to articulate their ideas effectively.

## Integration of Technology

We are honored to be recognised as an Apple Distinguished School, showcasing our commitment to integrating technology seamlessly into our curriculum. Technology plays a crucial role at Greenside, empowering our pupils to engage in collaborative learning, enhance their problem-solving skills, and prepare for the digital challenges of the future.

## Art and Design Curriculum

At Greenside, we use Kapow Primary's revised Art and Design scheme of work which aims to inspire pupils and develop their confidence to experiment and invent their own works of art. Our scheme ensures that every child has a sketchbook. This initiative is designed to provide pupils with ample opportunities to develop their artistic abilities, nurture their talents and interests, and express their ideas and thoughts about the world. Additionally, it facilitates learning about art and artists across different cultures and throughout history. It comprehensively covers the National Society for Education in Art and Design's progression competencies, ensuring a well-rounded development in art education. As a testament to our commitment to arts education, we hold the prestigious Platinum Artsmark. This recognition highlights our dedication to fostering creativity and cultural engagement among children and young people.



## Computing Curriculum

At Greenside, our aim in teaching computing is to provide a comprehensive education that encompasses Computer Science, Information Technology, and Digital Literacy. Through Computer Science, pupils will delve into the fundamental principles of algorithms and programming, nurturing their problem-solving abilities. Information Technology will empower them to confidently use digital tools, create content, and manage data effectively. Moreover, Digital Literacy will instill responsible and safe digital practices, equipping pupils with the skills needed to navigate the online world, critically evaluate digital information, and protect their privacy. We aim to foster well-rounded digital citizens who are not only proficient in using a range of technology but also conscientious and informed in their digital interactions in an increasingly digitised world.

As an Apple Distinguished School, we leverage iPads and Chromebooks to deliver a comprehensive curriculum in programming, digital citizenship, and problem-solving. Supported by digital leaders, pupils mentor peers and teachers in technology integration, fostering critical thinking and proficiency. Our use of green screens enhances our link to film production, providing pupils with practical skills in media creation and storytelling. Moreover, our podcast, broadcast globally every half-term, enhances global awareness and communication skills, enriching pupils' readiness for diverse academic and professional opportunities in a globally interconnected world



## Design and Technology Curriculum

At Greenside, our commitment is to provide every child with engaging learning opportunities in design and technology. We believe that design and technology is an inspiring, rigorous, and practical subject. Using creativity and imagination, pupils design and make products that solve real and relevant problems within a variety of contexts, considering their own and others' needs, wants, and values. They acquire a broad range of subject knowledge and draw on disciplines such as mathematics, science, engineering, computing, and art. Pupils learn how to take risks, becoming resourceful, innovative, enterprising, and capable citizens. Through the evaluation of past and present design and technology, they develop a critical understanding of its impact on daily life and the wider world.

We are also particularly proud of our Greenside Micro Bakery, in which pupils prepare bread to share with the wider community, fostering collaboration and a sense of community engagement.

We use the D&T Association's Projects on a Page scheme of work which provides the framework for learning and teaching in design and technology. One project is planned and undertaken each term. Children apply their knowledge and skills in textiles, food, mechanical systems, and structures throughout their designing and making activities.



# Early Years Foundation Stage Curriculum

At Greenside, we are dedicated to providing an inspiring, nurturing, and challenging education that prepares pupils for future success and cultivates a lifelong love of learning. Our holistic approach aims to foster confident, independent, and creative learners who possess awe and wonder for the world around them. Through our curriculum, we strive to ensure that every child develops a broad range of knowledge and skills, driven by intrinsic motivation and supported by an environment that values play and exploration.

Our curriculum is on a two-year cycle, which means that the curriculum content and learning experiences are planned and organised across a span of two years rather than one. This approach allows for a more comprehensive and flexible framework within which children can develop and learn at their own pace, taking into account their individual needs and interests over a longer period. This is achieved through a range of adult-directed, child-initiated, and continuous provision, which allows them to explore their interests. These varied approaches ensure that each child has the chance to engage in meaningful and diverse learning experiences, fostering their growth and development in a supportive and stimulating environment.

Our curriculum is designed to:

- Develop confident, ambitious, and independent learners who can investigate, explore, question, reason, and collaborate effectively.
- Promote physical development and emotional health, equipping children with the skills to lead happy, healthy, and active lives, and managing feelings and behaviour while nurturing interests in various sports and physical activities.
- Create stimulating indoor and outdoor environments rich in language and numeracy, enhancing pupils' learning and progression.
- Collaborate closely with the community, parents, and carers to inspire positive learners who thrive within our school community.
- Embrace children's interests and integrate topics and themes inspired by stories and films to enrich learning experiences.
- Support seamless transitions into Year 1 and establish meaningful connections across all stages of their education journey.

At Greenside, our commitment lies in delivering a coherent and sequenced EYFS curriculum that not only prepares children for future academic challenges but also nurtures their holistic development, ensuring they reach their full potential and become lifelong learners.

## English Curriculum

At Greenside, our reading curriculum is designed to foster a profound and lasting love for reading among our pupils. We firmly believe that this passion for reading forms the bedrock of lifelong learning and academic achievement. We teach phonics through Little Wandle, providing a structured and systematic approach to phonics instruction that supports early reading development. Following on from Little Wandle, we implement the Destination Reader approach to comprehensively teach reading from year 2 onwards. Similarly, we integrate the Power of Reading approach to teach writing.

Our writing curriculum is anchored in the goal of enabling all learners, regardless of their backgrounds or experiences, to connect with diverse scenarios and characters. By harnessing the Power of Reading, we inspire pupils to write creatively and effectively. This approach uses literature as a model to teach writing skills, encouraging pupils to explore different writing styles and develop their voices. We also creatively integrate films into our writing instruction to provide relatable content that sparks imagination and creativity, fostering deeper connections with characters and stories. Through exposure to a variety of texts and films that showcase different perspectives and experiences, we nurture moral, social, and intellectual development in our pupils.

Our aim at Greenside is for pupils to acquire a rich vocabulary, a firm grasp of grammar, and the ability to spell proficiently by applying spelling patterns and rules learned throughout primary school. In our annual planning, we ensure comprehensive coverage of a wide range of texts and writing genres. This deliberate approach exposes our pupils to diverse writing styles and forms, equipping them to become versatile writers with a broad range of skills.

We believe in nurturing a sense of pride in pupils' writing presentation, including the development of clear, joined handwriting by the time they transition to secondary school. Recognising that all skilled writers refine and edit their work over time, we empower children to independently identify and correct errors in their writing.



## Geography Curriculum

Our geography curriculum at Greenside aims to ignite curiosity and foster enduring fascination in pupils about the world and its diverse inhabitants, including their own community in Shepherds Bush, London. Our curriculum provides comprehensive knowledge about various regions, cultures, resources, and both natural and human environments. This understanding deepens over time, enabling pupils to grasp the intricate relationships between physical processes and human activities, and to appreciate how landscapes evolve and are utilised.

Central to our geography learning is a commitment to developing an understanding of our place in the world and how what we do in our locality has an implication for our wider world. We emphasise the importance of responsible stewardship of the Earth's resources and ecosystems. Geographical knowledge, complemented by essential skills, equip pupils with the tools to comprehend the interconnectedness and evolution of Earth's features across different scales. Through exploration, pupils gain valuable insights into the UK's global connections and their significance in a rapidly changing world, while also understanding the specific context of Shepherds Bush and its place within London's dynamic landscape.



## History Curriculum

At Greenside, we aim to provide a high-quality, broad, and knowledge-rich history curriculum that ensures pupils understand the impact of the past on today's world. Our goal is to ignite curiosity about British and global history, inspiring pupils to ask perceptive questions and think critically.

We equip them with skills to analyse evidence, consider diverse perspectives, and understand societal complexities. Our curriculum integrates substantive knowledge - foundational content and vocabulary - with disciplinary knowledge, teaching historical investigation and debate. This approach prepares pupils to appreciate how history shapes our nation and its global interactions, fostering lifelong learning and readiness for future careers.



## Mathematics Curriculum

At Greenside, our vision is for pupils to develop a deep understanding of mathematical concepts using the CPA approach (Concrete, Pictorial, Abstract). Pupils have opportunities to develop a love for mathematics, be resilient learners, build on their fluency and reasoning skills, as well as use accurate mathematical language. We deliver a mathematics curriculum which prepares our children for their next step in education, following the White Rose scheme.

We want our pupils to grasp concepts rapidly and to be challenged through rich and sophisticated problems before any acceleration through new content. Pupils who are not sufficiently fluent with earlier material will consolidate their understanding before moving on. Over time, pupils will be given the opportunity to revise and rehearse key concepts and mathematical themes, deepening their learning through review and extension opportunities as they progress through the school. We believe that mathematical talk is essential for pupils to present mathematical justifications, arguments, or proof. Pupils will build secure foundations in mathematics by developing their mathematical vocabulary and using it in discussions to deepen their knowledge and understanding and remedy their misconceptions. Pupils will also apply their mathematical knowledge to science and other subjects where opportunities arise.



## Modern Foreign Language Curriculum

The Modern Foreign Languages curriculum at Greenside is designed to extend children's knowledge beyond their everyday experiences, inspiring a desire to explore the world further. Across our school, many languages are known by both children and staff, enriching our community with diverse linguistic backgrounds. Annually, during our Cultural Fortnight, we host a Language Carousel where pupils can immerse themselves in various languages and cultures. This event enhances our curriculum by providing hands-on experiences that deepen understanding and appreciation for global diversity.

Our curriculum equips pupils with essential skills to engage globally, preparing them for life beyond the classroom and into Key Stage 3 language studies. French is our chosen language, taught through the comprehensive and progressive *Languagenut* scheme in Key Stage 2. Our goal is for all pupils to cultivate a genuine interest and positive curiosity towards foreign languages, finding them both enjoyable and intellectually stimulating. Learning a second language also allows pupils to explore the connections between language and identity, fostering a deeper understanding of diverse cultures and the world at large, while promoting self-awareness and appreciation for cultural differences.



## Music Curriculum

At Greenside, our aim is to harness musical ability and to develop a lifelong love of music. We focus on developing the skills, knowledge, and understanding that children need to become confident performers, composers, and listeners. Our curriculum introduces children to music from around the world and across generations, teaching them to respect and appreciate the music of all traditions and communities. Children will develop musical skills including singing, playing tuned and untuned instruments, improvising and composing music, and listening and responding to music. They will also gain an understanding of the history and cultural context of the music they listen to, and learn how music can be notated.

Through music, our curriculum helps children develop transferable skills such as teamwork, leadership, creative thinking, problem-solving, decision-making, presentation, and performance skills. These skills are vital to children's development as learners and have broader applications in their lives beyond school.

At Greenside, we collaborate with the Tri-Borough Music Hub to enrich our music education. Annually, we participate in "Elliot Sings," where we join other Elliot Foundation schools in a showcase of musical talent. Moreover, our pupils have the opportunity to collaborate with prestigious organisations such as the Royal Opera House. Additionally, we enhance our music program with weekly whole-school singing assemblies, choir, music concerts throughout the year, and provide music lessons as part of our extracurricular offering



## Physical Education Curriculum

Our PE curriculum at Greenside follows a structured framework from Get Set 4 PE. The scheme ensures a clear and progressive development of skills and knowledge within each year group and from year to year. Pupils participate in twice-weekly PE lessons covering a wide range of sporting activities. KS2 pupils also benefit from swimming lessons taught by qualified instructors, ensuring they achieve competency over a distance of at least 25 metres.

Our commitment to sports extends beyond the classroom through active participation in local and regional tournaments. At Greenside, we encourage pupils to showcase their skills and sportsmanship across different competitions, fostering values of teamwork, determination, and fair play. These experiences not only enhance their educational journey but also cultivate camaraderie and a sense of achievement that extends beyond the playing field. Before and after-school sports clubs further enrich our offerings, providing additional opportunities for skill development across various disciplines. During lunchtimes, KS1 and 2 children engage in physical activities supported by our sports leaders, promoting active participation throughout the school day.

In addition to practical activities, our PE curriculum at Greenside incorporates essential theoretical components. Pupils learn about anatomy, physiology, and the principles of fitness to understand how their bodies respond to physical activity. They also explore topics such as nutrition, health, and the importance of a balanced lifestyle. This theoretical knowledge complements their practical skills, providing a holistic understanding of physical education. Through interactive lessons and discussions, pupils gain insights into sports psychology, biomechanics, and the historical and cultural aspects of various sports. This integrated approach not only enhances their performance but also fosters a lifelong appreciation for health and fitness.



# Religious Education Curriculum

At Greenside, we use the Kapow Primary scheme for our Religion and Worldviews curriculum. This curriculum aims to cultivate open-minded, deep thinkers with a nuanced understanding of religion and worldviews. Designed to be relevant and reflective of life in modern Britain, it prepares pupils for diverse societal interactions. Through the Kapow scheme, children will gain a profound understanding of religious and worldview concepts, enabling them to make connections, ask and respond to challenging questions, and develop respect and appreciation for differing perspectives. They will also be encouraged to reflect on their personal preconceptions and views.

We are proud to have pupils and staff from a range of faiths at Greenside, enriching our learning environment with diverse perspectives. Throughout the year, we celebrate a variety of religious events, allowing pupils to experience and appreciate different traditions and practices. To further enrich their understanding, we organize visits to religious buildings, providing pupils with firsthand experiences of various faiths.

Our curriculum also includes the study of non-religious worldviews, such as humanism, ensuring that pupils understand a wide spectrum of beliefs and philosophies. This comprehensive approach helps children build conceptual knowledge by studying religions and worldviews at local, national, and global levels, fostering the development of disciplinary skills and enhancing their understanding of their own positionality in relation to their learning.

The Religion and Worldviews curriculum at Greenside is closely linked to our "world ready" values and skills. By engaging with diverse perspectives, pupils develop critical thinking, empathy, and cultural awareness—key skills that prepare them for life in a globalized world. Revisiting key "big questions" and building on prior knowledge allows pupils to explore how religions and worldviews are lived experiences worldwide, consider their impact on society, and reflect on their personal beliefs, thereby aligning with our commitment to fostering well-rounded, informed, and thoughtful individuals.

## Science Curriculum

At Greenside, we are dedicated to providing high-quality science education in biology, chemistry, and physics. Recognising the transformative impact of science on our world, we ensure that all pupils learn essential scientific knowledge, methods, processes, and applications.

Our curriculum is taught through the programme Developing Experts, where pupils are encouraged to be inquisitive throughout their time at school and beyond, fostering a deep understanding of foundational concepts and empowering pupils with the ability to provide rational explanations. We inspire curiosity about natural phenomena, encouraging exploration, questioning, and critical thinking. This prepares pupils to use science effectively to explain, predict, and analyse, equipping them to contribute innovatively to society.

Additionally, we believe that hands-on experimentation and practical application are essential components of learning science. We use our garden as an integrated learning space, where our pupils can learn about the natural world through practical application. By engaging in a range of practical activities, pupils not only reinforce theoretical knowledge but also develop critical skills such as problem-solving, teamwork, and resilience. These skills are invaluable for their future academic and professional pursuits, fostering a lifelong appreciation for the wonders of scientific inquiry.



## Our Greenside Kitchen and Garden

Ten years ago we decided to take charge of our school lunches and provide our own in-house vegetarian food. Since then, our success and the impact of nutritional and great tasting food on our pupils has widened our scope, and now the kitchen is at the heart of our school and learning.

The philosophy behind our move to vegetarian food was that we can provide an educational experience, showing the importance of sustainability, introducing our pupils to alternatives as well as giving them a fully inclusive dining experience. We consider good nutrition to be essential to the health and wellbeing of the children and our school meals are freshly prepared in our own kitchen from scratch using top quality wholesome ingredients. We are committed to supporting suppliers who support our philosophy and grow for flavour using regenerative farming methods. We are pleased to showcase produce from Natoora, Wildfarmed and Hodmedods. We aim to source local products and fruits and vegetables that are in season and so fresher and more economical.

Our Greenside garden thrives and is also recognised as a valuable learning space within our school. We love our garden and we love our soil. We are always looking at how we can improve the quality and condition of the soil in our growing garden to grow the most flavoursome and nutritionally rich produce we can whilst respecting the environment. Thanks to the help of our pupils and family volunteers, we are increasingly able to supply the kitchen with fresh vegetables throughout the year.



# Inclusion at Greenside

## Special Education Needs and Disabilities

Our school is committed to meeting the needs of all pupils, including those with special educational needs and disabilities (SEND). We adhere to national legislation and guidance to ensure comprehensive support and provision for these pupils. Our goal is to integrate pupils with SEND fully into school life, enabling their participation in all activities alongside their peers. We strive to help these pupils achieve their aspirations, build confidence, and lead fulfilling lives. Clear roles and responsibilities are outlined for all staff involved in supporting pupils with SEND, emphasising communication and collaboration with pupils and their families to ensure their needs are met effectively. Our inclusive environment fosters a broad and balanced curriculum that challenges every pupil while nurturing their individual abilities. Regular monitoring and assessment ensure that our support and provision remain responsive and effective in meeting the diverse educational needs of our pupils.

## Equality Statement

We are committed to ensuring equality of opportunity for all pupils, staff, parents, and carers irrespective of race, gender, disability, belief, sexual orientation, age, or socio-economic background. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and ability to participate fully in school life. We tackle discrimination through the positive promotion of equality, by challenging bullying and stereotypes, and by creating an environment which champions respect and tolerance for all. At Greenside, we believe that diversity is a strength which should be respected and celebrated by all those who learn, teach, and visit us.

## Anti-Racist School

At Greenside, we celebrate each individual's unique identity and cultural heritage. We are committed to dismantling systemic racism and fostering an inclusive, equitable environment for all pupils, staff, and families. Through ongoing education, open dialogue, and restorative practices, we ensure every voice is heard and valued. Our vision is to create a community where everyone enjoys their time at school, achieves well, and feels supported by our "World Ready" values. We prepare our pupils to be compassionate leaders who advocate for justice and equality in an increasingly diverse world.

## Behaviour at Greenside

At Greenside, our foremost goal is to cultivate a safe, welcoming, and nurturing environment where pupils are empowered to take ownership of their actions and resolve conflicts positively. Embracing a restorative justice approach, we understand that mistakes do not define a child here; instead, they are opportunities for learning and growth. Central to our ethos is nurture, exemplified by initiatives such as our garden-linked nurture programme and the Jigsaw scheme. We also integrate British Values into our curriculum, promoting mutual respect, tolerance, and understanding of diverse backgrounds and beliefs. Additionally, we utilise the Zones of Regulation and MyHappyMind to support emotional understanding and management across all levels. Our commitment to inclusivity extends to every member of our community, fostering a culture where everyone feels valued and respected. Through clear policies and consistent practices, we ensure a calm, supportive environment conducive to learning, where high standards of behaviour are maintained and upheld. This approach helps us prepare pupils to become responsible citizens and contribute positively to society.

Throughout our school, we support pupils in understanding how to show kindness, respect for others, and recognise their feelings. We work with pupils on a 1:1 basis and make reasonable adaptations for pupils' needs. We are open to hearing from parents and collaborating closely with families to support pupils in improving their behaviour.

At Greenside, we define misbehaviour as disruption in lessons, corridors between lessons, and during break and lunchtimes, non-completion of classwork or homework at expected levels, poor attitude towards staff and peers, and disrespect for the school environment including littering.

Serious misbehaviour at Greenside is defined as repeated breaches of school rules, any form of bullying, vandalism, theft, fighting, and discriminatory behaviour. We have a zero-tolerance approach to bullying, defining it as the repetitive, intentional harming of one person or group by another, where there is an imbalance of power. If bullying actions are identified, we promptly engage with families to address the issue.

# Home-School Agreement

When a child has been allocated a place at Greenside Primary School, the child and parents are required to read and sign our Home-School Agreement. This agreement lists our responsibilities and expectations so we can work in cooperation to secure the best outcomes for your child.

## All children at Greenside Primary School are expected to:

- Respect and uphold fundamental British Values and the Greenside Primary School values: to be kind, respectful, safe, make a difference, and to forgive.
- Work hard, inspired by our teachers, to achieve their full potential.
- Behave in an orderly and calm manner, respecting others' rights to learn.
- Listen carefully and follow instructions from all adults working in the school.
- Take responsibility for their own actions.
- Be honest and truthful and apologise if necessary.

## All staff at Greenside Primary School have a responsibility to:

- Actively promote and uphold fundamental British Values and the school values: to be kind, respectful, safe, make a difference, and to forgive.
- Ensure children are safe and provide a nurturing environment for learning.
- Treat each child fairly, challenging them to reach new heights.
- Provide challenging, interesting, and enjoyable lessons that inspire curiosity.
- Praise children's efforts and achievements, nurturing their confidence.
- Help each child do their very best, supporting them through challenges.
- Talk calmly to children and not shout, nurturing positive behaviour.
- Listen to problems and help resolve them as soon as possible, nurturing a supportive atmosphere.
- Help children to behave appropriately, challenging them to grow.

## Parents' and Carers' responsibilities are to:

- Work in partnership with the school to promote and uphold fundamental British Values and the school values: to be kind, respectful, safe, make a difference, and to forgive.
- Work in partnership with the school to ensure that individual pupil targets and programmes of support are fully implemented.
- Ensure that your child/children make the best choices possible.
- Praise your child/children's efforts and achievements, nurturing their development.
- Encourage your children to sort out difficulties without fighting or hurting others' feelings.
- Make sure your children have enough sleep, arrive at school on time, and are collected on time, nurturing their well-being.

## Home Learning

At Greenside, we view home learning as an essential tool to maintain a strong link between home and school. Reinforcing classroom learning through home assignments is vital for fostering a cohesive educational experience. Closely tied to our curriculum, home learning tasks help students consolidate their understanding in a familiar environment.

By setting weekly homework, we aim to develop a sense of responsibility, discipline, and independence in our students. This practice not only reinforces key concepts but also builds important life skills like time management and organisation. Additionally, it provides parents with the opportunity to engage with and support their child's academic progress.

Our homework tasks are designed to be meaningful and manageable, enhancing comprehension and fostering a love of learning. We believe homework should not be a laborious or negative experience. If you ever encounter difficulties, please contact the school, and we will be happy to help. By bridging the gap between school and home, we aim to create a supportive learning environment that empowers every child to achieve their full potential.

# Financial Support

## Free School Meals

We would like to remind parents that if you are in receipt of certain benefits you may be eligible to claim for free school meals. The process is very easy. Every pupil who successfully claims for a free lunch ensures that the school is awarded extra money from the government. If you are applying for Free School Meals for the first time, the quickest and easiest way to apply is online at

<https://www.lbhf.gov.uk/benefits/student-benefits-and-grants>.

## Premium Grant

The Pupil Premium Grant is an allocation of additional funding from the Government to support specific groups of children aged 4 and over, in year groups Reception to Year 6. Schools decide how to use this grant as they are best placed to assess what additional provision should be made for these pupils. The school publishes an annual report on how we use the funding. The Early Years Pupil Premium (EYPP) is additional funding for early years settings to improve the education they provide for 3 and 4-year-olds.

## Payments

Our school is cashless and all payments should be made on [SchoolMoney](#). The only exception to being cashless is money sent in for charity days.

# An A to Z of Life at Greenside

## **Admissions**

The Elliot Foundation Academies Trust (TEFAT) acts as the Admissions Authority for Greenside, which means the Trust is responsible for establishing the admissions arrangements and overseeing all related processes for its schools. At Greenside, we adhere to Hammersmith and Fulham's admissions procedures. For nursery placements, applications should be made directly to the school.

## **Assemblies**

At Greenside, assemblies led by staff play a pivotal role in fostering community spirit, celebrating diversity, and acknowledging achievements. These gatherings encompass a variety of formats, including singing assemblies that unite pupils through music, celebration assemblies dedicated to recognising school-wide successes, and thematic assemblies that educate on diverse topics such as cultural awareness and environmental stewardship. Additionally, class assemblies provide opportunities for pupils to showcase their learning while inviting families to participate in and celebrate their children's educational milestones. Together, these assemblies create a vibrant atmosphere where learning, community engagement, and celebration thrive, contributing to the positive ethos of Greenside.

## **Attendance**

We envision a culture where every pupil values and prioritises attendance and punctuality as essential pillars of their academic and personal development. Aligned with DfE guidance 'Working Together to Improve School Attendance', we are committed to creating an inclusive and supportive environment where regular attendance and punctuality are not just expectations but integral parts of our community ethos. Our goal is to achieve an attendance rate of 96% across all year groups, ensuring that every pupil has consistent access to quality education and enrichment opportunities. To uphold this commitment, holidays during term time will not be approved, reinforcing our dedication to maintaining high attendance standards. Through nurturing these habits from an early age, we aim to empower our pupils with the discipline and responsibility needed to maximise their learning potential and contribute positively to society. Together, we celebrate and uphold a culture where every pupil attends school regularly and arrives promptly, ensuring they receive the full benefit of our educational programmes and opportunities.

## Birthdays

We would love to celebrate your child's birthday at Greenside! You are welcome to bring in nut-free treats to share with the class, such as a pre-sliced cake. Birthday bags filled with stationery, small toys and balloons are also welcome, but please refrain from including sweets. Individual cartons of fruit juice may be provided. Please note that additional treats brought in will not be distributed.

## Charities

Greenside Primary School consistently extends its support to numerous charities, such as Macmillan Coffee Morning, Jeans for Genes, Children in Need, Comic/Sport Relief, the Felix Project, and Magic Breakfast. We also have a charity leader among the pupils who helps organise these initiatives.

## Complaints

At Greenside, we value open communication and take all feedback seriously, including concerns or complaints. Please follow the guidance in our Complaints Policy, available on our website, if you wish to make a complaint.

## Communication with Parents and Carers

Effective communication is a cornerstone of our approach at Greenside, ensuring parents receive timely and relevant information:

- **School Website:** Our website, Greenside's website, is a central hub for school information, including term dates, policies, newsletters, and staff details.
- **Google Calendar:** We maintain an up-to-date Google Calendar on our website, listing key dates, events, and activities throughout the school year.
- **ClassDojo:** Greenside uses ClassDojo as a platform for direct communication between teachers and parents. It allows for instant messaging, updates on classroom activities, and sharing of pupil progress.
- **Open Door Policy:** We operate an Open Door Policy, welcoming parents to discuss any concerns or queries with teachers or school leadership. Appointments can be scheduled through the school office.
- **Email and Text:** Important announcements, reminders, and updates are communicated via email and text messages to ensure parents stay informed about school events and news.

## **Extra-Curricular Clubs**

Greenside offers a diverse range of extracurricular clubs each term, led by experienced teachers, coaches, and outside providers. These include sports clubs, Little Architects, coding, arts, cooking, and gymnastics. By partnering with numerous external experts, we ensure that children have access to a wide array of activities, allowing them to explore new interests and enhance their skills. Additionally, these clubs help identify gifted and talented pupils who could benefit from joining external clubs or teams. Please note that for some activities, you may need to book directly through the provider.

## **Fire Evacuation and Lockdown Procedure**

Regular fire drills are conducted at Greenside to familiarise children and staff with evacuation procedures. In case of an alarm, pupils are taught to proceed to the assembly point in the playground. Additionally, lockdown practices are also regularly performed to ensure everyone is prepared for situations that require securing the premises. We teach pupils that during a lockdown, they need to follow the instructions of the staff and remain in the designated safe areas until the all-clear signal is given.

## **Holidays in Term Time**

We do not expect children to take holidays in term time. To ensure that your child's progress is not affected, fines will be given for unauthorised term time holiday absence. This will emphasise, in the eyes and understanding of your child, the importance you attach to work at school. Our Notification of Absence Form for exceptional circumstances is available from the school office.

## **Jewellery**

For safety reasons, no jewellery is permitted at Greenside except for small stud earrings for pupils with pierced ears.

## **Lunches**

See above. The Mayor of London is funding universal free school meal provision in London primary schools for the 2024/2025 academic year.

## **Medicines**

Parents are kindly requested to provide Greenside with information regarding any medical conditions their child may have. Some pupils may require a specific plan or risk assessment, which will need to be completed either before they start or whenever necessary. All medications must be submitted to the school office along with a completed administration form. Inhalers and EpiPens should be clearly labelled and stored in the child's classroom for prompt access when needed.

## **Mental Health and Wellbeing**

We are deeply committed to enhancing the well-being of young people, with a strong focus on mental health. We prioritise collaboration and teamwork, fostering strong partnerships with teachers, colleagues across the school, and the broader community. In times of challenge, we demonstrate unwavering determination, offering steadfast support to our pupils, their families, and our community as a whole.

Additionally, we recognise the importance of mental health for our staff. We provide resources and support to ensure that our educators and team members have the tools they need to maintain their well-being. As a myHappyMind school, we integrate strategies and practices that promote positive mental health and emotional resilience among both pupils and staff. By nurturing a supportive environment, we aim to create meaningful and lasting positive impacts in the lives of everyone in our school community.

## **Online Learning Platforms**

Greenside utilises a variety of online learning platforms like Google Classroom, Sumdog, Times Tables Rock Stars, and Numbots to support learning both at school and at home. Additionally, we have programs in place to support pupils with dyslexia. Please obtain login details from your child's class teacher.

## **Parents' Evenings and Reports**

Parents' Evenings are scheduled during the Autumn and Spring terms at Greenside to review children's progress, attainment, behaviour, and well-being. In Summer, formal written reports are issued, complemented by opportunities for further discussions throughout the year. Teachers are also available for appointments at other times upon request.

## **Parent Teacher Association (PTA)**

Friends of Greenside, also known as the Greenside PTA, plays a vital role in our school community by organising social events and fundraisers. The PTA (Parent-Teacher Association) fosters a sense of belonging among parents, teachers, and pupils alike. It provides opportunities for families to come together, build relationships, and support school initiatives through various activities. Each class will have a representative who attends PTA meetings, contributing input from their respective classrooms and helping to coordinate activities that benefit all pupils at Greenside. They meet several times a year to discuss upcoming events, initiatives, and ways to further enhance the school community.

## **Safeguarding**

At Greenside School, we prioritise the safety and well-being of every child under our care. We are committed to maintaining a secure environment where children can learn, play, and develop with confidence. Our staff are extensively trained in safeguarding and child protection, and we uphold stringent policies and procedures to ensure the welfare of all our pupils. We value open communication and collaboration with parents, encouraging their active involvement in their child's safety and education. Together with families and relevant authorities, we work diligently to create a nurturing atmosphere where every child can thrive academically, socially, and emotionally. For more information about our safeguarding practices, please refer to our detailed safeguarding policy available upon request or speak directly with a member of our dedicated team.

## **Sickness**

If your child is absent from school, please call the school office on 0208 743 6421 before 9 am. Our office has a voicemail service with an option to leave an absence message. Alternatively, email [admin@greensideschool.org](mailto:admin@greensideschool.org). Children who have vomited or had diarrhoea should not return to school until 48 hours after their last episode. We follow NHS guidelines on illness in schools <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

## **Trips and Visits**

We believe in enriching our pupils' educational experiences through carefully planned trips and visits outside the classroom. These outings provide valuable opportunities for hands-on learning, cultural enrichment, and social development. Some of these experiences are offered free of charge to ensure accessibility for all pupils. For other trips, we rely on voluntary donations to support their organisation and execution, fostering community involvement and ensuring financial inclusivity.

## **Uniform**

We use Stitch Design as our official school uniform provider. To order school uniforms, please visit: [Stitch Design's Greenside Primary School Uniform Page](#). Wearing a uniform is optional for nursery children.

## **Wraparound Care**

At Greenside, we understand the importance of wraparound care in supporting our families. To accommodate working parents, we open our doors at 7:45 am, allowing for early drop-offs. This additional childcare service is available for just one pound per day. After 8:15 am, our breakfast club, generously provided by our partner Magic Breakfast, is free of charge. We greatly value this collaboration, recognizing the critical role a nutritious breakfast plays in a child's day. Additionally, our afterschool club, which can be conveniently signed up for and paid for online, operates until 6:00 pm each evening at a cost of eleven pounds per day. In this club, our dedicated staff engage with the children through games, assist with home learning, and provide attentive care.