

# GREENSIDE FILM FACTORY

## Charging Policy



## September 2017

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The Governing Body of Greenside adopted this policy on 1<sup>st</sup> Sept '16

## **GREENSIDE FILM FACTORY** **Charging Policy**

### **Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition. The Greenside LGB will have regard for current DfE guidance. A copy of which is available on the DfE website.

### **Voluntary Contributions**

When organizing trips or visits to enrich the curriculum and the educational experience of the students, Greenside invites parents/ carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include students whose parents/ carers have not paid any contribution. We do not treat these students differently from any others.

If a parent /carer wishes their daughter/ son to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the student to participate full in the trip or activity.

The following is a list of additional activities, organized by Greenside, which require voluntary contributions from parents/ carers. These activities are known as 'optional extras'. This list is neither exclusive nor exhaustive:

- Visits to museums/places of interest/events;
- Sporting activities which require transport expenses;
- Outdoor adventure activities;
- Visit to or by a theatre company;
- Musical events.

### **Residential Visits**

If Greenside organizes a residential visit in school time, or mainly in this time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education element. The Local Governing Body has agreed to subsidise the cost of these visits. The Local Governing Body will review the subsidy as and when required taking into account the budgetary needs of the school. However, parents/ carers are asked to at least pay a contribution towards the cost of such trips to cover additional activities. Parents/ carers are given the opportunity to pay for these visits over a longer period of time.

### **Other Charges**

Greenside may make a charge to cover the cost of materials/ingredients for subjects such as design or food where parents/ carers have indicated that they would like their daughter/ son to bring home the finished product.

Where an optional extra (e.g. out of school club) is being provided, a charge may be made for providing materials, books, instruments, or equipment.

The actual charge for the optional extra will not exceed the actual cost of the provision. Participation in any optional extra activity will be on the basis of parental choice and a willingness to meet the charges. Parental agreement is therefore a necessary pre-requisite for the provision of an optional extra where charges will be made.

### **Monitoring and Evaluation**

The Resources Committee of our Local Governing Body will monitor the impact of this policy by receiving a financial report annually on those activities that resulted in charges being levied, the subsidies awarded (without giving names) and the source of those subsidies. It will seek to evaluate the impact of Greenside's additional services on those students most in need of additional support. This policy will be related annually by the Resources Committee.